GREENVILLE PUBLIC SCHOOLS  
REQUEST FOR FUND-RAISING ACTIVITY

1 Name of Organization  

2 Advisor  

3 Describe the fund-raising activity  

4 Will the fund-raising activity require sales in the community?  
   Yes ________  No ________  

5 Dates:  
   Project to begin:  
   Date to end:  

6 How will the funds be collected and accounted for?  

7 What will these funds be used for?  

8 Are Proposed sales subject to Michigan Sales Tax?*  
   Yes ________  No ________  

* Sales Tax is applicable for:  
   1 Sales of class pins, rings, jackets, sweatshirts, and other similar articles when purchased by students or adults.  
   2 Sales made to the PTA, Booster organizations, teachers and/or other school personnel.  
   3 ALL Concession sales are taxable  
   4 General rule of thumb - If you would pay sales tax on it at a retail store it is TAXABLE.  
   5 In summation, all items EXEMPT from Michigan Sales Tax must be ordered on a school purchase order and paid for by school check.  

Signature - Organization Sponsor  
Signature - Building Principal  
Signature - Superintendent  